

### **BIDDER REGISTRATION HOW-TO**

# STEP 1

Visit www.Proxibid.com/ahtimes

# STEP 2

In the top right corner, click the blue "sign up" button to register for Proxibd



#### **STEP 3** Enter all information *completely and accurately*

Buyer account signup	
Email*	
New Username *	
New Password *	Ø
I have read and agree to the Proxibid Unified User Agreement.	
I have read and agree to the Proxibid Privacy Policy. Yes, I want to receive Proxibid's weekly newsletter and sale alert	s based
on my recent purchases. (optional)	

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# STEP 4

Enter valid credit card information. Please confirm that the billing address is correct or your process may be denied.

Buyer account signup						
Account Cr	eated Ship	2	Rea	3 idy to Bid		
	First Name*	Last Name*				
	Date of Birth					
	Year*	Month*	Day*			
Please provide your date of birth to be approved to bid. This information will be used to protect you and to verify your identity. You must be at least 18 years old to participate in auctions on Proxibid.						
	Phone Number*	Phone Type	~			
	Security Question		•			
	Security Answer*		Ø			
	Address Line 1*					
	Address Line 2					
	City*	State / Territory	*			

NOTE: A valid credit card is REQUIRED for registration. This card will not be used to process your purchase, you will be contacted after the sale for payment.

STEP 5

A Your account is not yet activated. Please check your email and click the link within to activate your account. RE-SEND EMAIL

You will receive an email to confirm your account. You can click "RE-SEND EMAIL" on the orange banner on your screen if you did not receive it. If you continue to not receive the email, check your spam. For issues, call Proxibid at US (877) 505-7770 or International +402 505-7770

### **BIDDER REGISTRATION HOW-TO**

# STEP 6

Within your email, click "Click here to activate your Proxibid account"



Royal Arabians Wired Auction

充 Saturday, September 26, 2020 | 11:00 AM Mountain

# BIDDER REGISTRATION HOW-TO STEP 8

You should receive an automatic confirmation notification that you are approved

Congratulations! You are now approved to bid in this auction!

# HOW TO PRE-BID OR SET A PROXY BID



From the Auction home page, click the orange "Start Bidding" button



Or, from within the catalog, scroll to the horse you would like to bid on and click "Bid Now". To place a proxy bid, click "enter a maximum bid" and type in your maximum price.

NOTE: Entering a "proxy bid" by selecting "Enter a maximum bid" will automatically bid on your behalf up to this amount should you be unavailable to physically bid yourself. The bids will only increase if you are outbid until your maximum bid has been exceeded.

#### For questions or issues with registering, please call Deb at 952-258-8771